



## 1 Set Up Fee

Select the service level you would like to offer your client, and let CPT Institute know.

Cost,	Service
\$1000	<p>CPT conducts AND Notice</p> <ul style="list-style-type: none"> <li>• Trust Documents</li> <li>• Trust Bank Account Set up</li> <li>• New Client Information Package</li> <li>• Arrangement of Investment Model with True Link Financial</li> <li>• Introduction Meeting (Orientation) of the Trust Account (45 Minutes)</li> <li>• 90 Day Unlimited Assistance and Setting up Trust Expectations</li> </ul>

A special discounted rate\* when the attorney performs the trust signing and notice to the applicable agencies.

\* In order to receive the discounted rate, the Special Needs Trust Attorney or Elder-law Attorney must be a member of either the Special Needs Alliance, the Academy of Special Needs Planners, or the National Academy of Elder Law Attorneys.

## 2 Annual Fee

**\$150 Monthly AND \$150 an hour on Court Supervised Cases**

## 3 Trustee & Money Management Fee

**0.60% of assets under management**

What is an AUM? Assets Under-Management, or AUM, is a fee charged by a custody agent (i.e., a bank) or Trustee based upon a percent of the trust corpus (i.e., how much money is in the trust account).

We charge this in the most ethical way possible and reject the practice of pro-rating AUM. We use a True Balance formula to calculate 1/365th of 1% daily balance.



## 4 Administrative Service Fees

### TrueLink Card \$20.00/month

Included:

- Card Set up
  - 30 Min – Orientation on How To Use The True Link Card
    - Virtual Signing of Agreement
    - Setting Expectations
    - Q&A
  - Ordering and Mailing of True Link Visa Card
  - Setting up Initial Replenishment
  - Optional: \$30 one-time charge to expedite mailing on the True Link Card.
- CPT Institute to perform administrative tasks as follows:
  - Administrative upkeep of True link card
  - 1 - Month Replenishment
    - \$75.00 Each Additional Monthly Funding
      - Budgeting preparation not included in Initial monthly replenishment
      - Request Processing
  - Monthly True link Spending plan budgeting

#### Trust Beneficiary Responsibilities:

- Receipt Matching
- Monthly True Link Card Reconciliation

### TEAM Risk \$50.00/employee/month

Included:

- Account Set up
  - Team Risk Application Assistance & Onboarding
  - Researching of Reasonable Wages in the area
- CPT Institute to perform administrative tasks as follows:
  - Review & Processing of Payroll
  - Time Sheet Review
  - Disbursement Requests
  - Caregiving Budgeting and Burn Rate Analysis

#### Trust Beneficiary Responsibilities:

- Reviewing and providing employee work logs

## 5 Misc Fees

### Extraordinary Dedicated CPT Representative time \$75.00/hour

This only applies when a Trust Beneficiary requires extraordinary, dedicated CPT Representative Time. Historically this has been applied to less than 1% of our clients).

Examples include:

- Sending a box of 15+ receipts requesting for CPT Institute to organize, scan, and assist with disbursement request preparation