CPT

Special Needs Trusts

Credit Card Worksheet

Instructions
It's important that you enter your transactions in the spreadsheet sequentially. If you skip lines, the function that keeps track of your balance won't work correctly. Enter all transactions listed on the credit card statement. If you do not have the receipt, please enter a "0" in the Amount to pay column. If you are not requesting full payment on a receipt, please enter the amount requested in the Amount to pay column and make a notation on the receipt.

Beneficiary Name: **Date:**

Credit Card Account:

Receipt #	Store Name	Description	Amount to Pay	Balance

Total: